

ACGM Notice of Annual General Meeting

NOTICE IS HEREBY GIVEN that the 26th Annual General Meeting of the Institute will be held at the Hilton Hotel, Purley Way, Croydon, CR9 4HH at 10.00am on Saturday 25th October 2008.

The Agenda for the meeting is as follows:-

1. Welcome to the Meeting by the National President
2. Roll Call: Members present will announce their name, town, region and any office held.
3. Apologies for Absence
4. Minutes of the 25th Annual General Meeting held on 27th and 28th October 2007
5. Matters Arising from the Minutes
6. To adopt Standing Orders
7. Announcements and Greetings
8. Correspondence
9. Presidential Address
10. Finances: The National Treasurer will-
 - a) present his report on the accounts for 2007; and
 - b) make his recommendations for subscriptions 2009
11. Reports:
 - a) Board of Governors
 - b) Membership
 - c) Public Relations
 - d) Publications Committee, including The Journal
 - e) Education Committee
12. Regional Reports
 - a) Scotland
 - b) Northern
 - c) East Pennine
 - d) South Wales, Avon, Gloucestershire and Herefordshire
 - e) Central
 - f) East Anglian
 - g) Wessex
 - h) Ireland
 - j) North West and Pennine
 - k) South and South East
 - l) Overseas
13. Election of Officers for 2008/2009
 - National President
 - 1st Vice President
 - 2nd Vice President
 - National Treasurer
 - Immediate Past President
 - Auditors
14. Any other business
15. To record the thanks of the Institute to the Retiring Officers and members of Committees and to make presentations (if any)
16. Installation of newly elected Officers of the Institute
17. The new National President's Address
18. Date and Venue of next Annual General Meeting – The Village Hotel, Cardiff CF14 7EF 23rd – 25th October, 2009
19. Announcements and Greetings
20. To close the Meeting

Dated this 1st day of September 2008

Audrey Antoniuk

National General Secretary on behalf of the Board of Governors

NOTES

1. A Fellow or a Member entitled to attend and vote at the Meeting is entitled to appoint a proxy to attend and vote in his/her place. A proxy must be a Fellow or Member of the Institute.
2. The instrument appointing a proxy must be received by National Office not later than 48 hours before the Meeting, and must be in the form set out in rule 44 of the Institute, a specimen of which is set out within this document. A proxy will not be entitled to vote except on a poll.



Annual General Meeting Proxy Form

I, of
a Fellow / Member of the British Institute of Funeral Directors, hereby appoint

..... of
and failing him / her

..... of
to vote for me and on my behalf at the Annual General Meeting of the Institute to be held on 25th October 2008
and every adjournment thereof.

AS WITNESS my hand this day of2008

Signed

B.I.F.D.



NOTE

This instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a poll.

*This proxy form must be received at the National Office of the Institute at
1 Gleneagles House, Vernon Gate, South Street, Derby DE1 1UP before 12 noon on Wednesday 22nd October 2008.*

26th

Annual Conference

Adrian and Diane Pink would like to extend a warm welcome to all attending the 26th BIFD Annual General Meeting and Conference. They also wish to take this opportunity to thank all of the exhibitors and sponsors for their generous support and the Conference Committee for their hard work and commitment, ensuring all a memorable weekend.

Itinerary for weekend:

Friday October 24th 2008.

- 3.00 pm Registration Desk opens
- 7.15 pm Join us for an evening of suspense and intrigue 'Murder Mystery Dinner' kindly sponsored by Intelligent Software

Saturday October 25th 2008.

- 9.00 am Funeral Vehicle Show opens
- 10.00 am Annual General Meeting opens (Partners and guests can take advantage of the Hotel's Leisure Club, or enjoy a visit to the Town Centre to discover the delights that Croydon has to offer).
- 2.15 pm Funeral Vehicle Grand Parade
- 4.00 pm Vehicles return
- 6.30 pm VIP's reception
- 7.15 pm Banquet and Ball
- 2.00 am Carriages

Sunday October 26th 2008.

- 10.00 am Educational Session - Dr Bill Webster (kindly sponsored by Golden Charter Funeral Plans)
- 11.00 am Annual General Meeting resumes
- 11.30 am Installation of new officers
- 12.00 noon Newly Installed President's Address
- 12.30 Conclusion

British Institute of Funeral Directors Agenda for Extraordinary General Meeting

1. Opening address by the President Adrian Pink, MBIFD., Esq.
2. Discussion on the Resolutions.
3. Consideration of the resolutions set out in the attached notice and voting on the same.
4. Any other business of which notice shall have been given.
5. Closing remarks by the President.

Notice of Extraordinary General Meeting

Notice is hereby given that an Extraordinary General Meeting of the British Institute of Funeral Directors is to be held on Saturday 25th October 2008, following the Annual General Meeting, or as soon as possible thereafter on that date at Hilton Hotel, Purley Way, Croydon, CR9 4HH for the purposes of considering and, if thought fit, passing the following resolutions as special resolutions which requires the majority of not less than 75% of those present or by proxy:

1. **Variation of the subscription year.** That the current subscription year (1st January) year be revised to 1st April
2. **Membership Voting Criteria.** That persons in the "Retired Membership" category be allowed identical voting rights to full members of the Institute.

By order of the Board of Governors

Dated this 1st September 2008

Audrey Antoniuk

National General Secretary on behalf of the Board of Governors

To all members of the British Institute of Funeral Directors at their registered addresses.

EGM

Extraordinary General Meeting Proxy Form

I, of
a Fellow / Member of the British Institute of Funeral Directors, hereby appoint

..... of
and failing him / her

..... of
to vote for me and on my behalf at the Extraordinary General Meeting of the Institute to be held on 25th October 2008 and
every adjournment thereof in the manner indicated, namely:

Paragraph 1

In Favour

Against

Paragraph 2

In Favour

Against

Please indicate how you wish your Proxy to exercise your vote by marking the appropriate boxes with an "X".

AS WITNESS my hand this day of2008

Signed
B.I.F.D.



NOTE

This instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a poll.

*This proxy form must be received at the National Office of the Institute at
1 Gleneagles House, Vernon Gate, South Street, Derby DE1 1UP before 12 noon on Wednesday 22nd October 2008.*